

**UNITED STATES BANKRUPTCY COURT  
DISTRICT OF DELAWARE**

|                                  |   |                                |
|----------------------------------|---|--------------------------------|
| <b>In re:</b>                    | : |                                |
|                                  | : |                                |
| <b>DATATEC SYSTEMS, INC. and</b> | : | <b>Chapter 11</b>              |
| <b>DATATEC INDUSTRIES, INC.,</b> | : |                                |
|                                  | : | <b>Case No. 04-13536 (PJW)</b> |
|                                  | : |                                |
|                                  | : | <b>Jointly Administered</b>    |
| <b>Debtors.</b>                  | : |                                |

**NOTICE OF BAR DATES FOR FILING OF PROOFS OF CLAIM**

**TO ALL KNOWN CREDITORS AND EQUITY INTEREST HOLDERS:**

On February 16, 2005, the United States Bankruptcy Court for the District of Delaware (the "Court") entered an order in the above-captioned chapter 11 cases (the "Bar Date Order") establishing certain claims bar dates in the chapter 11 cases of the above-captioned debtors and debtors in possession (collectively, the "Debtors"). By the Bar Date Order, the Court fixed **April 20, 2005 at 5:00 p.m., Eastern Time**, as the general claims bar date (the "General Bar Date"). Except as described below, the Bar Date Order requires all Entities that have or assert any prepetition Claims against the Debtors to file proofs of claim with Delaware Claims Agency ("DCA"), the claims and noticing agent in these cases, so that their proofs of claim are received by DCA **on or before the General Bar Date**. Please note that the terms "Entity," "Governmental Unit" and "Claim" are defined below.

For your convenience, enclosed with this Notice is a proof of claim form, which identifies on its face the amount, nature and classification of your Claim(s), if any, listed in the Debtors' schedules of assets and liabilities filed in these cases (collectively, the "Schedules").

**KEY DEFINITIONS**

As used in this Notice, the term "**Entity**" has the meaning given to it in section 101(15) of the Bankruptcy Code, 11 U.S.C. §§ 101-1330 (the "Bankruptcy Code"), and includes all persons, estates, trusts, Governmental Units and the Office of the United States Trustee.

As used in this Notice, the term "**Governmental Unit**" has the meaning given to it in section 101(27) of the Bankruptcy Code and includes the United States; states; commonwealths; districts; territories; municipalities; foreign states; or departments, agencies or instrumentalities of the foregoing (but not including the Office of the United States Trustee while serving as a trustee under the Bankruptcy Code).<sup>1</sup>

As used in this Notice, the term "**Claim**" shall mean, as to or against any of the Debtors and in accordance with section 101(5) of the Bankruptcy Code: (a) any right to payment, whether or not such right is reduced to judgment, liquidated, unliquidated, fixed,

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<sup>1</sup> In the Bar Date Order, the Court allowed Governmental Units until June 13, 2005 to file a proof of claim.

contingent, matured, unmatured, disputed, undisputed, legal, equitable, secured or unsecured; or (b) any right to an equitable remedy for breach of performance if such breach gives rise to a right to payment, whether or not such right to an equitable remedy is reduced to judgment, fixed, contingent, matured, unmatured, disputed, undisputed, secured or unsecured.

## **WHO MUST FILE A PROOF OF CLAIM AND THE APPLICABLE BAR DATES**

### **The Bar Dates**

The Bar Date Order establishes the following bar dates for filing proofs of claim in these cases (collectively, the "Bar Dates"):

- (a) **The General Bar Date.** Pursuant to the Bar Date Order, all Entities, other than Governmental Units, holding Claims against the Debtors (whether secured, unsecured priority or unsecured nonpriority) that arose prior to December 14, 2004, are required to file proofs of claim by the General Bar Date.
- (b) **The Rejection Bar Date.** Any Entity whose Claims arise out of the Court-approved rejection of an executory contract or unexpired lease, in accordance with section 365 of the Bankruptcy Code and pursuant to an order entered on or after February 1, 2005, must file a proof of claim on or before the later of: (i) the General Bar Date and (ii) 30 days after the date of the order authorizing the Debtor's rejection of the applicable contract or lease. The later of these dates is referred to in this Notice as the "Rejection Bar Date."
- (c) **The Amended Schedule Bar Date.** If, subsequent to the mailing and publication of this Notice, the Debtors amend their Schedules to reduce the undisputed, noncontingent and liquidated amount or to change the nature or classification of a Claim against a Debtor reflected therein, the affected claimant is required to file a proof of claim or amend any previously filed proof of claim with respect to the amended scheduled claim on or before the later of: (i) the General Bar Date and (ii) 30 days after the date that notice of the applicable amendment to the Schedules is served on the claimant. The later of these dates is referred to in this Notice as the "Amended Schedule Bar Date."

### **Entities That Must File Proofs of Claims by the General Bar Date**

Subject to terms described above for holders of Claims subject to the Rejection Bar Date and the Amended Schedule Bar Date, the following Entities must file proofs of claim on or before the General Bar Date:

- (a) any Entity whose prepetition Claim against a Debtor is not listed in the applicable Debtor's Schedules or is listed as "disputed," "contingent" or "unliquidated" and that desires to participate in any of these chapter 11 cases or share in any distribution in any of these chapter 11 cases; and

- (b) any Entity that believes its prepetition Claim is improperly classified in the Schedules or is listed in an incorrect amount and that desires to have its Claim allowed in a classification or amount other than that identified in the Schedules.

**Entities Not Required to File Proofs of Claim by the General Bar Date**

The Bar Date Order further provides that the following Entities need not file proofs of claim by the General Bar Date:

- (a) any Entity that already has properly filed a proof of claim against one or more of the Debtors in accordance with the procedures described in this Notice;
- (b) any Entity (i) whose Claim against a Debtor is not listed as "disputed," "contingent" or "unliquidated" in the Schedules and (ii) that agrees with the nature, classification and amount of its Claim as identified in the Schedules;
- (c) any Entity whose Claim against a Debtor previously has been allowed by, or paid pursuant to, an order of the Court; and
- (d) Any Debtor or affiliated entity that holds a Claim against one or more of the Debtors.

**No Requirement to File Proofs of Interest**

Any Entity holding an interest in any Debtor (an "Interest Holder"), which interest is based exclusively upon the ownership of common or preferred stock in a corporation, a membership interest in a limited liability partnership or warrants or rights to purchase, sell or subscribe to such a security or interest (any such security or interest being referred to in this Notice as an "Interest"), need not file a proof of interest on or before the General Bar Date; provided, however, that Interest Holders who wish to assert Claims against any of the Debtors that arise out of or relate to the ownership or purchase of an Interest, including Claims arising out of or relating to the sale, issuance or distribution of the Interest, must file proofs of claim on or before the General Bar Date, unless another exception identified in this Notice applies. The Debtors have reserved the right to establish at a later date a bar date requiring Interest Holders to file proofs of interest. If such a bar date is established, Interest Holders will be notified of the Interest bar date at the appropriate time.

**FILING PROOFS OF CLAIM AGAINST MULTIPLE DEBTORS; REQUIREMENT TO IDENTIFY DEBTOR**

Any Entity asserting Claims against more than one Debtor must file a separate proof of claim with respect to each such Debtor. In addition, any Entity filing a proof of claim must identify on its proof of claim form the particular Debtor against which its Claim is asserted.

## **CONSEQUENCES OF FAILURE TO FILE PROOF OF CLAIM**

Any Entity that is required to file a proof of claim, but that fails to do so by the applicable Bar Date described in this Notice, shall be forever barred, estopped and enjoined from the following:

- (a) asserting any Claim against the Debtors that the Entity has that (i) is in an amount that exceeds the amount, if any, that is identified in the Schedules on behalf of such Entity as undisputed, noncontingent and liquidated or (ii) is of a different nature or a different classification than any Claim identified in the Schedules on behalf of such Entity (any such Claim being referred to in this Notice as an "Unscheduled Claim"); or
- (b) voting upon, or receiving distributions under, any plan or plans of reorganization in these chapter 11 cases with respect to an Unscheduled Claim.

**If it is unclear from the Schedules whether your Claim is disputed, contingent or unliquidated as to amount or is otherwise properly listed and classified, you must file a proof of claim on or before the applicable Bar Date.** Any Entity that relies on the information in the Schedules bears responsibility for determining that its Claim is accurately listed therein.

## **PROCEDURE FOR FILING PROOFS OF CLAIM**

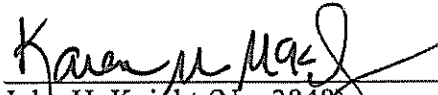
A signed original of a completed proof of claim, together with any accompanying or supporting documentation, must be delivered to Delaware Claims Agency, LLC, 2 East 7th Street, 2nd Floor, P.O Box 515, Wilmington, DE 19801 Attention: Datatec Systems Claims Processing, so as to be received no later than 5:00 p.m., Eastern Time, on the applicable Bar Date. Proofs of claim may be submitted in person or by courier service, hand delivery or mail addressed to DCA at the foregoing address. *Any proof of claim submitted by facsimile or e-mail will not be accepted and will not be deemed filed until the proof of claim is submitted by one of the methods described in the foregoing sentence.* Proofs of claim will be deemed filed only when actually received by DCA. If you wish to receive acknowledgement of DCA's receipt of your proof of claim, you must also submit by the applicable Bar Date and concurrently with submitting your original proof of claim (a) a copy of your original proof of claim and (b) a self-addressed, stamped return envelope.

Proofs of claim must include all documentation required by Bankruptcy Rules 3001(c) and 3001(d), including an original or a copy of any written document that forms the basis of the Claim or, for secured Claims, evidence that the alleged security interest has been perfected.

**ADDITIONAL INFORMATION**

If you require additional information regarding the filing of a proof of claim, you may contact DCA directly by writing to Delaware Claims Agency 2 East 7th Street, 2nd Floor, P.O. Box 515 Wilmington, DE 19801, Attention: Datatec Claims Processing. The claims registers for the Debtors will be available for review during normal business hours in DCA's offices at the address identified above.

Dated: Wilmington, Delaware  
February 16, 2005



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John H. Knight (No. 3848)  
Michael J. Merchant (No. 3854)  
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P.O. Box 551  
Wilmington, Delaware 19899  
(302) 651-7700

-and-

Kenneth A. Rosen (KR 4963)  
Bruce D. Buechler (BB 0324)  
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ATTORNEYS FOR DEBTORS  
AND DEBTORS IN POSSESSION

**EXHIBIT A**

FORM B10 (Official Form 10) (04/04)

| UNITED STATES BANKRUPTCY COURT FOR THE _____  |   | PROOF OF CLAIM  |
|---|---|---|
| Name of Debtor  | Case Number   | THIS SPACE IS FOR COURT USE ONLY.   |
| NOTE: This form should not be used to make a claim for an administrative expense arising after the commencement of the case. A "request" for payment of an administrative expense may be filed pursuant to 11 U.S.C. § 503.   |   |   |
| Name of Creditor (The person or other entity to whom the debtor owes money or property):  | <input type="checkbox"/> Check box if you are aware that anyone else has filed a proof of claim relating to your claim. Attach copy of statement giving particulars.<br><input type="checkbox"/> Check box if you have never received any notices from the bankruptcy court in this case.<br><input type="checkbox"/> Check box if the address differs from the address on the envelope sent to you by the court. |   |
| Name and address where notices should be sent:  |   |   |
| Telephone number:   |   |   |
| Account or other number by which creditor identifies debtor:  | Check here if this claim <input type="checkbox"/> replaces or <input type="checkbox"/> amends a previously filed claim, dated: _____  |   |
| <b>1. Basis for Claim</b><br><input type="checkbox"/> Goods sold<br><input type="checkbox"/> Services performed<br><input type="checkbox"/> Money loaned<br><input type="checkbox"/> Personal injury/wrongful death<br><input type="checkbox"/> Taxes<br><input type="checkbox"/> Other _____   |   |   |
| <input type="checkbox"/> Retiree benefits as defined in 11 U.S.C. § 1114(a)<br><input type="checkbox"/> Wages, salaries, and compensation (fill out below)<br>Last four digits of SS #: _____<br>Unpaid compensation for services performed from _____ to _____<br>(date) (date)  |   |   |
| 2. Date debt was incurred:  |   | 3. If court judgment, date obtained:  |
| <b>4. Total Amount of Claim at Time Case Filed:</b> \$ _____<br>(unsecured) (secured) (priority) (Total)<br>If all or part of your claim is secured or entitled to priority, also complete Item 5 or 7 below.<br><input type="checkbox"/> Check this box if claim includes interest or other charges in addition to the principal amount of the claim. Attach itemized statement of all interest or additional charges.                       |   |   |
| <b>5. Secured Claim.</b><br><input type="checkbox"/> Check this box if your claim is secured by collateral (including a right of setoff).<br>Brief Description of Collateral:<br><input type="checkbox"/> Real Estate <input type="checkbox"/> Motor Vehicle<br><input type="checkbox"/> Other _____<br>Value of Collateral: \$ _____<br>Amount of arrearage and other charges at time case filed included in secured claim, if any: \$ _____ |   | <b>7. Unsecured Priority Claim.</b><br><input type="checkbox"/> Check this box if you have an unsecured priority claim.<br>Amount entitled to priority: \$ _____<br>Specify the priority of the claim:<br><input type="checkbox"/> Wages, salaries, or commissions (up to \$4,925),* earned within 90 days before filing of the bankruptcy petition or cessation of the debtor's business, whichever is earlier - 11 U.S.C. § 507(a)(3)<br><input type="checkbox"/> Contributions to an employee benefit plan - 11 U.S.C. § 507(a)(4)<br><input type="checkbox"/> Up to \$2,225* of deposits toward purchase, lease, or rental of property or services for personal, family, or household use - 11 U.S.C. § 507(a)(6)<br><input type="checkbox"/> Alimony, maintenance, or support owed to a spouse, former spouse, or child - 11 U.S.C. § 507(a)(7)<br><input type="checkbox"/> Taxes or penalties owed to governmental units - 11 U.S.C. § 507(a)(8)<br><input type="checkbox"/> Other - Specify applicable paragraph of 11 U.S.C. § 507(a)(____) |
| <b>6. Unsecured Nonpriority Claim</b> \$ _____<br><input type="checkbox"/> Check this box if: a) there is no collateral or lien securing your claim, or b) your claim exceeds the value of the property securing it, or if c) none or only part of your claim is entitled to priority.  |   | *Amounts are subject to adjustment on 4/1/07 and every 3 years thereafter with respect to cases commenced on or after the date of adjustment.   |
| <b>8. Credits:</b> The amount of all payments on this claim has been credited and deducted for the purpose of making this proof of claim.   |   | THIS SPACE IS FOR COURT USE ONLY.   |
| <b>9. Supporting Documents:</b> *Attach copies of supporting documents, such as promissory notes, purchase orders, invoices, itemized statements of running accounts, contracts, court judgments, mortgages, security agreements, and evidence of perfection of lien. DO NOT SEND ORIGINAL DOCUMENTS. If the documents are not available, explain. If the documents are voluminous, attach a summary.   |   |   |
| <b>10. Date-Stamped Copy:</b> To receive an acknowledgement of the filing of your claim, enclose a stamped, self-addressed envelope and copy of this proof of claim.  |   |   |
| Date  | Sign and print the name and title, if any, of the creditor or other person authorized to file this claim (attach copy of power of attorney, if any):  |   |