

IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF DELAWARE

In re:) Chapter 11
))
ETEAM USA LLC and ETEAM OF) Case No. 04-11302 (PJW)
PHILADELPHIA LLC,))
) (Jointly Administered)
Debtors.))

**NOTICE OF COMMENCEMENT OF CHAPTER 11 BANKRUPTCY CASES,
MEETING OF CREDITORS AND FIXING OF CERTAIN DATES**

On May 2, 2004, the debtors and debtors-in-possession in the above-captioned cases (the "Debtors") filed voluntary petitions for relief under chapter 11 of title 11 of the United States Code, 11 U.S.C. §§ 101 through 1330 (the "Bankruptcy Code"). The Debtors, their addresses, case numbers and federal tax identification numbers are as follows:

<u>DEBTOR</u> (Other names, if any, used by the Debtor in the last 6 years)	<u>ADDRESS</u>	<u>CASE NO.</u>	<u>EID #</u>
ETeam USA LLC	1 Tower Bridge, Suite 520 100 Front Street West Conshohocken, PA 19428	04-11302	N/A
ETeam of Philadelphia LLC d/b/a ExecuTrain of Philadelphia	1 Tower Bridge, Suite 520 100 Front Street West Conshohocken, PA 19428	04-11303	23-3051101

DATE, TIME AND LOCATION OF MEETING OF CREDITORS. June 11, 2004 at 10:00 a.m. at the Office of the U.S. Trustee, 844 King Street, 2nd Floor, Room 2112, Wilmington, Delaware 19801.

DEADLINE TO FILE A PROOF OF CLAIM: Notice of a deadline will be sent at a later time.

NAME, ADDRESS AND TELEPHONE NUMBER OF TRUSTEE: None appointed to date.

COUNSEL FOR THE DEBTORS

Joseph A. Malfitano
Kara S. Hammond
Young Conaway Stargatt & Taylor, LLP
1000 West Street, 17th Floor
Wilmington, DE 19801
Telephone: (302) 571-6600
Fax: (302) 571-1253

Counsel to Debtors and Debtors in Possession

COMMENCEMENT OF CASE. Petitions under chapter 11 of the Bankruptcy Code have been filed in this Court by the Debtors listed above, and orders for relief have been entered. You will not receive notice of all documents filed in these cases. All documents filed with the Court, including lists of the Debtors' property and debts, are available for inspection at the Office of the Clerk of the Bankruptcy Court. In addition, such documents may be available at www.deb.uscourts.gov.

PURPOSE OF CHAPTER 11 FILINGS. Chapter 11 of the Bankruptcy Code enables a debtor to reorganize pursuant to a plan. A plan is not effective unless approved by the court at a confirmation hearing. Creditors will be given notice concerning any plan, or in the event the cases are dismissed or converted to another chapter of the Bankruptcy Code. The Debtors will remain in possession of their property and will continue to operate any business unless a trustee is appointed.

CREDITORS MAY NOT TAKE CERTAIN ACTIONS. A creditor is anyone to whom a debtor owes money or property. Under the Bankruptcy Code, a debtor is granted certain protection against creditors. Common examples of prohibited actions by creditors are contacting a debtor to demand repayment, taking action against a debtor to collect money owed to creditors or to take property of a debtor, and starting or continuing foreclosure actions or repossessions. If unauthorized actions are taken by a creditor against a debtor, the Court may penalize that creditor. A creditor who is considering taking action against a debtor or the property of a debtor should review § 362 of the Bankruptcy Code and may wish to seek legal advice. The staff of the Clerk of the Bankruptcy Court are not permitted to give legal advice.

MEETING OF CREDITORS. The Debtors' representative, as specified in Rule 9001(5) of the Federal Rules of Bankruptcy Procedure (the "Bankruptcy Rules"), is required to appear at the meeting of creditors on the date and at the place set forth above for the purpose of being examined under oath. Attendance by creditors at the meeting is welcomed, but not required. At the meeting, the creditors may examine the Debtors and transact such other business as may properly come before the meeting. The meeting may be continued or adjourned from time to time by notice at the meeting, without further written notice to the creditors.

CLAIMS. Schedules of creditors will be filed pursuant to Bankruptcy Rule 1007. Any creditor holding a scheduled claim which is not listed as disputed, contingent, or unliquidated as to amount may, but is not required to, file a proof of claim in these cases. Creditors whose claims are not scheduled or whose claims are listed as disputed, contingent, or unliquidated as to amount and who desire to participate in the cases or share in any distribution must file their proofs of claim. A creditor who desires to rely on the schedule of creditors has the responsibility for determining that the claim is listed accurately. **Separate notice of the deadlines to file proofs of claim and proof of claim forms will be provided to the Debtors' known creditors.** Proof of claim forms also are available in the clerk's office of any bankruptcy court. Proof of claim forms are also available from the Court's web site at www.deb.uscourts.gov. Delaware Claims Agency, LLC is the claims agent in these cases and can provide a proof of claim form if you cannot obtain one from your local bankruptcy court. Delaware Claims Agency, LLC can be reached as follows:

Delaware Claims Agency, LLC
Attn: Joseph L. King
PO Box 515
Wilmington, DE 19899
Phone: (800) 838-6773

DISCHARGE OF DEBTS. Confirmation of a chapter 11 plan may result in a discharge of debts, which may include all or part of your debt. See Bankruptcy Code § 1141(d). A discharge means that you may never try to collect the debt from the debtor, except as provided in the plan.

For the Court: /s/ David D. Bird
Clerk of the U.S. Bankruptcy Court

Dated: May 12, 2004

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF DELAWARE**

In re:) Chapter 11
)
ETEAM USA LLC and ETEAM OF) Case No. 04-11302 (PJW)
PHILADELPHIA LLC,)
) (Jointly Administered)
Debtors.)

AFFIDAVIT OF SERVICE

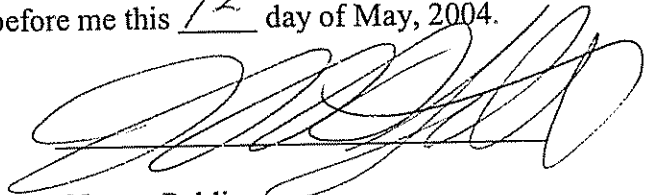
STATE OF DELAWARE)
) SS
NEW CASTLE COUNTY)

Melissa L. Bertsch, being duly affirmed according to law, deposes and says that she is employed by the law firm of Young Conaway Stargatt & Taylor, LLP, attorneys for the above-captioned Debtors, and that on the 12th day of May, 2004 she caused a copy of the attached document(s) to be served, as indicated, to those parties on the attached service list.



Melissa L. Bertsch

AFFIRMED TO AND SUBSCRIBED before me this 12th day of May, 2004.



Notary Public

**THOMAS J. HARTZELL
NOTARY PUBLIC
STATE OF DELAWARE
My Commission Expires Oct. 11, 2004**

2002 SERVICE LIST

ETeam, LLC

5/12/2004

Advanta
PO Box 8088
Philadelphia, PA 19101
First Class Mail

American Express Business Finance
c/o American Express
200 Vesey Street
New York, NY 10285
First Class Mail

Calc/Canterbury ExecuTrain
500 Lanidex Plaza
PO Box 5667
Parisippany, NJ 07054
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LLC)
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ETeam USA LLC
Attn: Thom Way
100 Front St., Suite 520
Tower Bridge
West Conshohocken, PA 19428
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Executrain of Georgia
2500 Northwinds Parkway
Suite 460
Alphretta, GA 30004
First Class Mail

Executrain of San Juan
The Atrium Office Denter
530 Ponce de Leon Avenue
San Juan, PR 00901
First Class Mail (International)

2002 SERVICE LIST

ETeam, LLC

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Grubb & Ellis Management Services Inc.
One Tower Bridge
PO Box 828067
Philadelphia, PA 19812
First Class Mail

Independence Blue Cross
1901 Market Street
Philadelphia, PA 19103
First Class Mail

Internal Revenue Service
31 Hopkins Plaza, Room 1150
Baltimore, MD 21201
First Class Mail

Keystone Health Plan East
1901 Market St.
PO Box 7516
Philadelphia, PA 19103
First Class Mail

Meta 4 Computer Corp.
Attn: Tom Burrows
245 Wooded Way
Berwyn, PA 19312
First Class Mail

Neoware Systems, Inc.
400 Fehelley Drive
King of Prussia, PA 19406
First Class Mail

Platinum Plus For Business
PO Box 15469
Wilmington, DE 19886
Hand Delivery

Public Affairs Management
305 N. Front Street, 5th Floor
PO Box 1003
Harrisburg, PA 17101
First Class Mail

Quench, Inc.
PO Box 8500-53203
Philadelphia, PA 19178
First Class Mail

Red Hat, Inc.
1801 Varsity Drive
Raleigh, NC 27606
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2002 SERVICE LIST

ETeam, LLC

5/12/2004

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Division of Corporations
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Dover, DE 19903
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Secretary of Treasury
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Securities & Exchange Commission
Attn: Nathan Fuchs
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233 Broadway
New York, NY 10279
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St. Louis, MO 63179
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WebEx Communications, Inc.
PO Box 49216
San Jose, CA 95161
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